



13th Annual Holiday in the "Garden" and Bazaar

Tyler Rose Garden Center

420 Rose Park Dr. Tyler, TX 75702

Dec. 8, 2018

Deadline: dependent on availability of booths



BOOTH SPACE #

EXHIBITOR APPLICATION

Please read each bazaar rule and initial in the space provided. NO application will be accepted unless each rule is initialed. Please note ANY violation of these rules will result in removal from participating in this and all future bazaars and all fees paid will be forfeited. By initialing bazaar rules and by signing this form, you agree to remain in compliance throughout the event.

- _____ 1. **ITEMS TO BE SOLD CAN BE HANDMADE BY EXHIBITOR BUT NOT EXCLUSIVE. ALL EXHIBITORS MUST BE PRESENT DURING THE EVENT.**
- _____ 2. All booths must be set up by 9:30 a.m. on Saturday, Dec.8. Tear down will begin at 6 p.m. Bazaar time is 10 a.m. to 6 p.m. Exhibitors are responsible for the set up and tear down of their booth.
- _____ 3. The **ENTIRE** application must be completed and returned with at least **2 photos** of crafts/ art/sale items by the deadline. Photos may be mailed, emailed or list website address.
- _____ 4. **ALL** items that you wish to sell at the bazaar must be listed on this application.
- _____ 5. **NO** refunds and **NO** credits will be given once confirmation is sent. **NO EXCEPTIONS.**
- _____ 6. Sales tax permit must be displayed in booth at all times. The City of Tyler will not be held responsible for exhibitors lacking a sales tax permit.
- _____ 7. Participation in previous events does not guarantee acceptance into this bazaar. Applications will be approved according to what we feel will add variety and interest as well as compliment our other vendors in order to maintain a quality event.
- _____ 8. Any complaints must be addressed to event staff **only**. A staff supervisor will be on call to handle any complaints towards event staff.
- _____ 9. In the event an exhibitor is asked to leave all fees paid will be forfeited.
- _____ 10. You must stay within your purchased booth space. No person is permitted to use additional booth space unless purchased through event staff.
- _____ 11. **NO** vehicles are permitted to be parked close to the building during the event. Please leave parking for the shoppers. Park out in the Harvey Convention Center parking lot.

- Booth fee includes only marked area. This is an indoor and outdoor event. **Exhibitors will be INSIDE this year. Each booth will have one 8' table and two chairs included.**
- Additional rules and information will accompany acceptance information.
- **BOOTH FEES:** **Make check or money order payable to City of Tyler.** (No personal checks after Nov. 20.) Return completed application and fees to: **Tyler Parks and Recreation, Attn: Debbie Isham, 2000 W. Front Street, Tyler, TX 75702.** No refunds/credits will be issued once confirmation sent.
- Booth sizes available:
 - 8 x 10 (\$50) 8 x 20 (\$100) 8 x 30 (\$150)
 - Electricity (\$15) Limited spaces Extra Table (\$3)

Holiday in the Garden Vendor information:

NAME: _____

BUSINESS NAME: _____ **TAX ID #:** _____

STREET ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

TELEPHONE #: (_____) _____ WEBSITE: _____

EMAIL ADDRESS: _____

DESCRIPTION OF ALL ITEMS TO BE SOLD:

I have read and fully understand all rules and regulations for the 2018 Holiday in the “Garden” Bazaar and my entry implies my willingness to obey all event rules. If there is any damage to artwork or personal property I will not find the City of Tyler, its employees or agents liable. By initialing rules 1-11 and by signing this form, I agree to remain in compliance throughout the entire event.

Signature

Date

FOR MORE INFORMATION CONTACT DEBBIE ISHAM at DISHAM@TYLERTEXAS.COM or (903) 531-1214.