



Exhibitor Application
 Tyler Parks and Recreation's Ninth Annual
The Great American Arts Fair 2018

BOOTH SPACE #

**New Event Name/
 New Activities**

Harvey Convention Center
 2000 W. Front, Tyler, TX
 Saturday and Sunday, July 14-15, 2018
 Deadline: until all booths are filled



RULES AND REGULATIONS

- All items sold must be handcrafted by exhibitor and listed on the application. No items may be added to the application once approved. No resale items permitted.
- All applications must be returned with three photos of crafts and one photo of your display (either by mail, email or website). Additional photos may be requested. Photos will not be returned unless applicant provides a self addressed stamped envelope.
- This is an indoor event. No pets (unless service animals) are permitted inside the building.
- This is a juried show. Applications will be approved according to what we feel will add variety and interest as well as compliment our other vendors in order to maintain a quality event. Participation in previous shows does not guarantee acceptance. Limited number of vendors per category. If your application is not accepted your check will be returned.
- Exhibitors accepted must participate both days of the show and be present for all hours of operation. Event hours are Saturday, July 14 from 9 a.m. until 5 p.m. and Sunday, July 15 from 11 a.m. until 5 p.m.
- You must stay within your purchased booth space. No display may be set up outside of marked areas.
- Booth fee includes marked area (see fees below) and one eight foot table and chair (booths can only hold two eight foot tables). Additional tables may be rented for a fee. Electricity available for an additional fee (spaces limited).
- Exhibitors will be permitted to set up Friday, July 13 from **11 a.m. until 8 p.m.**
- Additional rules and regulations will accompany acceptance information.
- **Make check or money order payable to City of Tyler. Return completed application and fees to Tyler Parks and Rec-Special Events, 2000 W. Front Street, Tyler, TX 75702. No refunds will be issued once confirmation is sent.**

10 X 12 (\$75) 10 X 24 (\$150) Electricity (\$15) 8 Ft. Tables (\$3 each) # _____

NAME: _____ Tax ID#: _____

BUSINESS NAME: _____ Phone Number: _____

ADDRESS: _____ CITY: _____ STATE: _____ ZIP: _____

EMAIL: _____ WEBSITE: _____

CATEGORY: _____ ITEMS TO BE SOLD: _____

How did you hear about the Great American Arts Fair? _____

SIGNATURE: _____ DATE: _____

*ANY violation of these rules will result in removal from participating in this event and all future events, and all fees paid will be forfeited. By signing this form, you agree to remain in compliance throughout the event. If there is any damage to artwork or personal property you will not find the City of Tyler, its employees or agents liable.

FOR MORE INFORMATION, CONTACT Debbie Isham, special events/recreation manager at (903) 531-1214 or email to disham@tylertexas.com.

See page two for classes being offered

The Great American Arts Fair 2018

Class Demonstrations and Presentations

We plan to offer instructional and educational classes both days of the event. If you would like to help us with a class please let us know by filling out the form below. The classes would be 30 to 45 minutes in length. This would allow for a demonstration or presentation and a question and answer time. If you are the only person who would be running your booth and selected to teach a class, we would do our best to have someone fill in while you were doing your presentation. Also, demonstrations can be offered at your booth. The demonstrations will be advertised prior to the event.

We feel that by offering the demonstrations and/or presentations the public would want to attend the classes and also see all the great and talented vendors that we will have.

There will not be an additional cost associated with the classes for the attendees.

Name: _____ Business Name: _____

Title of the presentation/demonstration you wish to offer: _____

Details of the class: _____

Have you given presentations and classes before? Where? _____

What type of equipment would you need for your presentation? Projector, screen etc.? _____

*Please Note that the Tyler Parks Department reserves the right to choose the class presenters. The session times will be limited and a local presenter may not have a booth at this event but can help to offer value to the class line-up. We plan to offer classes on both Saturday and Sunday during the event.