

## **VOLUNTEER PARK INSPECTION SHEET**

Name of Volunteer:

Date of Inspection:

Time of Inspection:

Park Name:

### **GROUNDS**

Did You Find Litter On Grounds?.....	YES	NO
Were There Any Limbs/Storm Damage/Debris On Site?.....	YES	NO
Were Water Fountains Working and Draining Properly?.....	YES	NO
Did You Find Graffiti? Vandalism?.....	YES	NO
Were Trash Cans At A Maximum of Half Full, No More? .....	YES	NO
Were Trash Cans Bunched In One Area, Lying On Ground, Damaged, Bent, Deteriated With Rust?	YES	NO
Did The Grass Appear Too High? Unkept?	YES	NO
Did The Flowerbeds Appear To Need Weed Removal/Weeding?	YES	NO
Were There Any Noticeable Irrigation Leaks? Puddles Of Standing Water After Dry Climate?	YES	NO
Were There Any Fire Ant Beds OR Wasp Nests Noticeble Around Amenities (Restroom, Playground, Pavilion, Picnic Tables, Trash Cans)?	YES	NO
Were There Any Other Issues To Report?.....	YES	NO

---

### **RESTROOM**

Did You Find Graffiti? Vandalism?.....	YES	NO
Did Toilets/Urinals/Sinks Have Water and Flush Properly?.....	YES	NO
Did ALL Lights Come On Inside?.....	YES	NO
Did ALL Doors Close?.....	YES	NO
Did ALL Doors That Have a Lock, Properly Lock?.....	YES	NO
Were There Any Broken Items In the Restroom?.....	YES	NO
Were The Stalls Stocked With Plenty of Clean/Dry Rolls of Toilet Paper?	YES	NO
Did The Restrooms Appear To Have Been Cleaned Within 24 Hours?	YES	NO
Were There Any Other Issues To Report?.....	YES	NO

---

### **PLAYGROUND**

Did You Find Graffiti? Vandalism?.....	YES	NO
Did Parts Of The Playset Appear Broken? Any Sharp or Hazardous Edges?...	YES	NO
Were There Any Other Issues To Report?.....	YES	NO

---

### **SPRAYGROUND**

Did You Find Graffiti? Vandalism?.....	YES	NO
Did Water Equipment Appear To Be Working Properly?.....	YES	NO
Were There Any Other Issues To Report?.....	YES	NO

---

### **ATHLETIC FACILITIES (Tennis/Basketball)**

Did You Find Graffiti? Vandalism?.....	YES	NO
Were There Any Ballfield Fencing Broken, Ripped, Stretched, Pulled Down, Missing?.....	YES	NO
Were There Any Net(s) Ripped, Stretched, Pulled Down, Missing?.....	YES	NO
Were Ball Courts and Skate Surfaces Free of Hazards? (Trip Hazard, Sharp, Loose).....	YES	NO

Were Bleacher Seats Free of Hazards? (Splintered, Sharp, Loose).....	YES	NO
Were Dugout Bleacher Seats Free of Hazards? (Splintered, Sharp, Loose).....	YES	NO
Were There Any Other Issues To Report?.....	YES	NO

---

**PAVILION/PICNIC AREA/BENCHES**

Did You Find Graffiti? Vandalism?.....	YES	NO
Were There Any Structure Damage? Debris or Items On Roof Top?.....	YES	NO
Were There Any Hazards On Foundation or Ground? (Trip Hazard, Sharp, Electrical Exposed, Loose).	YES	NO
Were There Any Picnic Tables Broken? Loose Legs or Loose Top? Bent Seats or Bent Top?.....	YES	NO
Were There Any Benches Broken? Loose Legs or Loose Top? Bent Seats or Bent Top?.....	YES	NO
Were There Any Other Issues To Report?.....	YES	NO

---

**TRAILS**

Did You Find Graffiti? Vandalism?.....	YES	NO
Were There Any Noticable Soil Erosion On Trail Surface? Along Trail Edge?.....	YES	NO
Were There Any Noticable Broken/Crushed Concrete Along Trail Surface? Along Trail Edge?.....	YES	NO
Were There Any Tree/Limbs/Debris Blocking Trail Access? Alongside of Trail?.....	YES	NO
Were There Any Signs Leaning or Lying On Ground/Fallen?.....	YES	NO
Were There Any Posts Missing a Sign?.....	YES	NO
Were There Any Other Issues To Report?.....	YES	NO

---

**ENTRANCES/PARKING LOT**

Did You Find Graffiti? Vandalism?.....	YES	NO
Were There Any Debris/Trash Along Entrance to Park? Parking Lot?.....	YES	NO
Were There Any Noticebale Potholes or Washouts?.....	YES	NO
Were There Any Other Issues To Report?.....	YES	NO

---